



Messing-cum-Inworth Parish Council
NOTICE OF PARISH COUNCIL MEETING
Members are duly summoned to attend
Tuesday 20 October 2026, Messing Village Hall, 7.00pm



My signature

Clerk and Proper Officer, 15.10.26

AGENDA

- 1. APOLOGIES**
 - a) **Receive** apologies for absence
 - b) **Note** decisions to accept apologies for absence
- 2. DECLARATIONS OF INTEREST**

Receive declarations of interest regarding the agenda
- 3. PUBLIC PARTICIPATION** *(shall not exceed 15 minutes)*
 - a) **Receive** report from City and County Councillors
 - b) **Receive** public comments relating to the agenda or matters for future consideration
- 4. MINUTES – APPROVE** minutes (previously circulated) as a true record – *for signature by the Chairman*
 - a) Minutes of the meeting of the council held on 15 September 2026
- 5. GOVERNANCE**
 - a) **Receive** parish actions list
 - b) **Receive and review** Parish Council calendar
 - c) **Review** Working from Home policy
- 6. PLANNING – CONSIDER**
 - a) Planning decision 261121 [Decision 261121](#) change of use from agricultural barn (chicken coop) to an indoor air rifle range – approved conditional
 - b) Applications received after agenda publication
 - c) Elms Farm enforcement
 - d) CCC new scheme of delegation
- 7. PARISH MATTERS**
 - a) Orchard
 - b) Allotment
 - c) Play area
 - d) Parish tree work quotes
 - e) Messing village sign
 - f) Bus shelter roof
 - g) Emergency plan
 - h) Messing/Tiptree boundary
 - i) Review of litter pick/community action day
 - j) Agenda for biodiversity review meeting
 - k) Cyber security training
- 8. CLERK’S REPORT**
- 9. FINANCE**
 - a) **Receive** and **approve** orchard finances
 - b) **Approve** one point payment increment and continuation of working 14hours per week for clerk following completion of CiLCA qualification
 - c) **Receive** finance report
 - d) **Receive and approve** notification of payroll and expenses
 - e) **Receive and confirm** bank reconciliation for September 2026 – *for signature 2 members*
 - f) **Receive and approve** accounts for payment – *for signature 2 members*
- 10. BRIEF REPORTS OF MEMBERS** – matters for forthcoming agenda
- 11. NEXT MEETINGS** – for confirmation Tuesday 17 November at 7.00pm