



Messing Cum Inworth Parish Council
NOTICE OF PARISH COUNCIL MEETING
Members are duly summoned to attend
Tuesday 21 October 2025, Messing Village Hall, 7.00pm



Clerk and Proper Officer, 16.10.2025

AGENDA

- 1. APOLOGIES**
 - a) **Receive** apologies for absence
 - b) **Note** decisions to accept apologies for absence
- 2. DECLARATIONS OF INTEREST**
 - a) **Receive** declarations of interest regarding the agenda
- 3. PUBLIC PARTICIPATION** *(shall not exceed 15 minutes)*
 - a) **Receive** report from City and Council Councillors
 - b) **Receive** public comments relating to the agenda or matters for future consideration
- 4. MINUTES – APPROVE** minutes (previously circulated) as a true record – *for signature by the Chairman*
 - a) Minutes of the meeting of the council held on 16 September 2025
 - b) **Note** draft minutes of the meeting personnel committee held on 16 September 2025
- 5. GOVERNANCE**
 - a) **Receive** parish actions list
 - b) **Receive and review** Parish Council calendar
 - c) **Receive and approve** annual insurance renewal quote
 - d) Banking and financial regulations
- 6. PLANNING**
 - a) Debrief from Open Meeting 04/10/25 and next steps for Local Plan consultation
 - b) Feedback from Planning training 29/09/25
 - c) Osborne Cottages
- 7. PARISH MATTERS**
 - a) Orchard – Messing Market and SITO event
 - b) Allotments
 - c) Play area – Wicksteed annual inspection report
 - d) Defibrillators
 - e) Devolution
 - f) 20s Plenty speed scheme
 - g) Potholes – Stonefields Farm
 - h) Tiptree 10 mile Road Race
 - i) Hatchments update
- 8. CLERK'S REPORT**
- 9. FINANCE**
 - a) **Receive** orchard finances
 - b) **Receive** finance report
 - c) **Receive and approve** notification of payroll and expenses
 - d) **Receive and confirm** bank reconciliation for September 2025 – *for signature 2 members and Chairman*
 - e) **Receive and approve** accounts for payment – *for signature 2 members and Chairman*
- 10. BRIEF REPORTS OF MEMBERS** – matters for forthcoming agenda
- 11. NEXT MEETING** – for confirmation Tuesday 18 November