



**Messing Cum Inworth Parish Council**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Members are duly summoned to attend**  
**Tuesday 20 May 2025, Messing Village Hall, 7.30pm**



*M. J. Anderson*

Clerk and Proper Officer, 15.05.2025

**AGENDA**

**1. APOLOGIES**

- a) **Receive** apologies for absence
- b) **Note** decisions to accept apologies for absence

**2. DECLARATIONS OF INTEREST**

- a) **Receive** declarations of interest regarding the agenda

**3. PUBLIC PARTICIPATION** (*shall not exceed 15 minutes*)

- a) **Receive** report from City and Council Councillors
- b) **Receive** public comments relating to the agenda or matters for future consideration

**4. MINUTES – APPROVE** minutes (previously circulated) as a true record – *for signature by the Chairman*

- a) Minutes of the meeting of the council held on 15 April 2025

**5. CO-OPTION**

- a) **Receive** written applications for the office of Parish Councillor from Andrew Harding, Mary Lindsay and Andy Smith (previously circulated)
  - b) **Receive** candidate submissions in person (*shall not exceed 3 minutes per candidate*)
  - c) **CONSIDER** co-option to existing vacancies utilising the person specification criteria, Co-option Policy Appendix B, with each candidate proposed and seconded by a member present. Vote by show of hands (LGA 1972 Sch.12. Para 39) will then take place. Election to the Council requires an absolute majority of votes cast.
  - d) Upon conclusion of voting, the Chairman will declare successful candidates duly elected. Successful candidates will sign a Declaration of Acceptance of Office before taking office as Parish Councillor.
  - e) New Councillors will be provided with a copy of the Council Code of Conduct and Standing Orders. Upon signing the Declaration of Acceptance of Office, new members may take their seat immediately.
- Clerk to notify Electoral Services of new Councillor appointments. Councillors required to submit, within 28 days of being elected, a completed Registration of Interests form to the Monitoring Officer, copy retained by the Clerk.

**6. GOVERNANCE**

- a) **Receive** parish actions list
- b) **Receive and review** Parish Council calendar
- c) Feedback from Annual Parish Meeting

**7. PLANNING – CONSIDER** the following applications or decisions presented to Council for comment:

- a) Decision 250187 <https://www.colchester.gov.uk/wampd/?id=250187> new open porch to front of dwelling Victoria House, School Road – approved
- b) Application 250838 <https://www.colchester.gov.uk/wampd/?id=250838> construction of 2-storey side and rear extensions and construction of front porch and rear single storey extension 6 Osborne Cottages, School Road
- c) Elms Farm enforcement

**8. PARISH MATTERS**

- a) Orchard – unauthorised spraying, salt bins, sausage and cider event, Woodland Trust free hedgerow plants, August pruning course
- b) Allotments – August open day
- c) Play area – **RESOLVE** to explore the option to ban dogs from the play area

- d) Defibrillators
- e) New residents welcome cards
- f) Additional dog waste bin – **RESOLVE** to purchase dog waste bin
- g) Messing Park loose dog
- h) Devolution
- i) Colchester Local Plan
- j) Spring litter pick
- k) 20s Plenty speed scheme

**9. CLERK'S REPORT**

**10. FINANCE**

- a) **Receive** orchard finances
- b) **Receive** finance report
- c) **Receive and confirm** bank reconciliation for April 2025 – *for signature 2 members and Chairman*
- d) **Receive and approve** accounts for payment – *for signature 2 members and Chairman*
- e) **Receive and approve** notification of payroll and expenses

**11. BRIEF REPORTS OF MEMBERS** – matters for forthcoming agenda

**12. NEXT MEETING** – for confirmation Tuesday 17 June 2025