



**Messing Cum Inworth Parish Council**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Members are duly summoned to attend**  
**Tuesday 19 November 2024, Messing Village Hall, 7.30pm**



*M. J. ...* Clerk and Proper Officer, 14.11.2024

### AGENDA

**1. APOLOGIES**

- a) **Receive** apologies for absence
- b) **Note** decisions to accept apologies for absence

**2. DECLARATIONS OF INTEREST**

- a) **Receive** declarations of interest regarding the agenda
- b) **Note** decisions of requests for dispensation relating to the agenda

**3. PUBLIC PARTICIPATION** (*shall not exceed 15 minutes*)

- a) **Receive** report from City and Council Councillors
- b) **Receive** public comments relating to the agenda or matters for future consideration

**4. MINUTES – APPROVE** minutes (previously circulated) as a true record – *for signature by the Chairman*

- a) Minutes of the meeting of the council held on 15 October 2024
- b) **Note** draft minutes of the meeting of the personnel committee held on 15 October 2024

**5. GOVERNANCE**

- a) **Receive and approve** UTB form to remove previous clerk from council banking
- b) **Receive** insurance confirmation notification
- c) **Receive and consider** parish actions list
- d) **Receive and consider** Policy Review plan and updates to allotment waiting list procedure, orchard terms of reference, standing orders and dog walking policy
- e) New website

**6. PLANNING – CONSIDER** the following applications or decision presented to Council for comment:

- a) 241882 Messing Primary School, CO5 9TH – Safeguarding front extension/reception area  
<https://www.colchester.gov.uk/wampd/?id=241882> – approved
- b) 241881 Messing Primary School, CO5 9TH – Replace existing perimeter fencing  
<https://d0cs.colchester.gov.uk/Publisher/mvc/listDocuments?identifier=DC&ref=241881> - approved

**7. PARISH MATTERS**

- a) Inworth – Solar Park payments update, speed survey requested
- b) RCCE housing needs survey – number of responses to date
- c) Parish Tree survey actions – **Receive and consider** quotes
- d) Peacocks – contact with Messing Park Estate
- e) Play area – operational inspections, playground report
- f) Orchard – **Receive and consider** bank reduction quote, cost of sleeper foundation for water storage tanks, salt bins, report from working party 9 November, pruning course
- g) Allotments – plot 6
- h) Defibrillators – Inworth electrical connection, spare pads
- i) Noticeboards renovation
- j) Birch airfield waste management proposal
- k) Christmas tree event
- l) Assets of community value

**8. CLERK'S REPORT**

**9. FINANCE**

- a) **Receive** finance report and forecast
- b) **Receive** orchard finances
- c) **Consider** 2025/26 budget and precept
- d) **Receive and confirm** bank reconciliation for Sep and Oct 2024 – *for signature 2 members and Chairman*
- e) **Receive and approve** accounts for payment – *for signature 2 members and Chairman*

**10. BRIEF REPORTS OF MEMBERS** – matters for forthcoming agenda

**11. NEXT MEETING** – for confirmation Tuesday 17 December 2024 commencing 19.30  
Close of meeting