



**Messing Cum Inworth Parish Council**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Members are duly summoned to attend**  
**Tuesday 18 March 2025, Messing Village Hall, 7.30pm**



*M. J. ...* Clerk and Proper Officer, 13.03.2025

**AGENDA**

- 1. APOLOGIES**
  - a) **Receive** apologies for absence
  - b) **Note** decisions to accept apologies for absence
- 2. DECLARATIONS OF INTEREST**
  - a) **Receive** declarations of interest regarding the agenda
- 3. PUBLIC PARTICIPATION** (*shall not exceed 15 minutes*)
  - a) **Receive** report from City and Council Councillors
  - b) **Receive** public comments relating to the agenda or matters for future consideration
- 4. MINUTES – APPROVE** minutes (previously circulated) as a true record – *for signature by the Chairman*
  - a) Minutes of the meeting of the council held on 18 February 2025
- 5. GOVERNANCE**
  - a) **Receive** parish actions list
  - b) **Receive and review** Parish Council calendar
  - c) **Receive and consider** updated policies and policy review list
  - d) Annual Parish Meeting and Annual Meeting of the Parish Council
  - e) Transition to new website
- 6. PLANNING – CONSIDER** the following applications or decisions presented to Council for comment:
  - a) 250187 Victoria House, School Road – new porch to front of dwelling  
<https://www.colchester.gov.uk/wampd/?id=250187>
- 7. PARISH MATTERS**
  - a) Grass cutting for Messing Green, orchard and allotment site
  - b) Orchard – salt bins, orchard events banner and additional table, tickets for events
  - c) Allotments – new plothead, noticeboard area
  - d) Tree work
  - e) Play area
  - f) Defibrillators
  - g) Assets of community value
  - h) Parish magazine
  - i) Potholes
  - j) Devolution
  - k) Colchester Local Plan
  - l) VE Day
  - m) Additional dog waste bin
- 8. CLERK’S REPORT**
- 9. FINANCE**
  - a) **Receive** orchard finances

- b) **Receive** finance report
- c) **Count and confirm** petty cash float
- d) **Receive and confirm** bank reconciliation for Feb 2025 – *for signature 2 members and Chairman*
- e) **Receive and approve** accounts for payment – *for signature 2 members and Chairman*

- 10. **BRIEF REPORTS OF MEMBERS** – matters for forthcoming agenda
- 11. **NEXT MEETING** – for confirmation Tuesday 15 April 2025 commencing 19.00
- 12. **RESOLVE** pursuant to s1(2) Public Bodies (Admission to Meetings) Act 1960 for the public and press to leave the meeting due to the confidential nature of business to be transacted
- 13. **PERSONNEL MATTERS** – **Resolve** to **approve** decision of continuous employment date  
Close of meeting