



Messing Cum Inworth Parish Council
NOTICE OF PARISH COUNCIL MEETING
Members are duly summoned to attend
Tuesday 15 October 2024, Messing Village Hall, 7.30pm



mgadine

Clerk and Proper Officer

AGENDA

1 APOLOGIES

- a) **RECEIVE** apologies for absence.
- b) **NOTE** decisions to accept apologies for absence.

2 DECLARATIONS OF INTEREST

- a) **RECEIVE** declarations of interest regarding the agenda.
- b) **NOTE** decisions of requests for dispensation relating to the agenda.

3 PUBLIC PARTICIPATION *(shall not exceed 15 minutes)*

- a) **RECEIVE** reports from City and County Councillors.
- b) **RECEIVE** public comments relating to the agenda or matters for future consideration.

4 MINUTES - APPROVE minutes (previously circulated) as a true record - *for signature by the Chairman*

- a) minutes of the meeting of the council held on 17 September 2024;
- b) **RECEIVE** draft minutes of the meeting of the personnel committee held on 17 September 2024;

5 GOVERNANCE

- a) **RECEIVE** and **CONSIDER** AGAR Section 3 External Auditor's Report, closure letter and actions to implement.
- b) **RECEIVE** training schedule update - bursary forms to be signed by Councillor Mrs C Baxter & Councillor Mrs M Irons.
- c) **RECEIVE** and **APPROVE** UTB mandate to appoint the new clerk/RFO as the main administrator for all council banking.
- d) **RECEIVE** and **APPROVE** arrangements for insurance cover for all insured risks.
- e) **RESOLVE** to **APPROVE** to change address for council business correspondence.
- f) **RESOLVE** to **APPROVE** new Financial Regulations.

6 PLANNING - CONSIDER the following applications or decisions presented to Council for comment:

- a) 241881 Messing Primary School, CO5 9TH - replace existing fencing line with new 'Safe-Guarding' perimeter fencing: <https://www.colchester.gov.uk/wampd/?id=241881> - *extension granted to 31 October for comment*
- b) 241882 Messing Primary School, CO5 9TH - Safe-guarding front extension/reception area: <https://www.colchester.gov.uk/wampd/?id=241882> - *extension granted to 31 October for comment*
- c) 241970 Village Hall, The Street, Messing, CO5 9TR- Installation of Solar Panels on roof to existing rear extension: <https://www.colchester.gov.uk/wampd/?id=241970>
- d) Notification of Reg 14 consultation for Finchingfield and Wethersfield Neighbourhood Plan running from 07.10.24 to 22.11.24 <https://www.fw-np.org/>
- e) Colchester Local Plan (LP) timescales. Current national consultation on proposed changes to the National Planning Policy Framework (NPPF) and wider reforms. Of key importance to the Local Plan are proposed changes to the standard method for housing needs. The government has committed to publishing a revised NPPF by the end 2024. As a result, we have reconsidered the timing for the LP to take into account the revised NPPF while still meeting the requirement to review the LP within 5 years. The timetable is: Preferred Options (Regulation 18) Consultation in February/March 2025; Submission Plan (Regulation 19) Consultation in August/September 2025; Submission of the LP to the Secretary of State by end of October 2025. There will continue to be opportunities to engage in the LP process. If you have any questions or queries, please get in touch via Local.Plan@colchester.gov.uk

7 PARISH MATTERS

- a) Inworth - Highfields Farm Solar Park community benefit payments, speed survey
- b) RCCE rural housing needs survey – **RESOLVE** to **APPROVE** letter and questionnaire
- c) Parish Tree survey actions – awaiting quotes from tree surgeons
- d) Peacocks in village – letter to be sent
- e) Play area - s106 grant funding, inspection report actions
- f) Orchard - **RECEIVE** Risk Assessment Messing Market fundraising event, tree signs, wildflower meadow, tree pruning, security, removal of salt bins and other rubbish, replacement of 2 dead trees, tree stakes and ties, grants for banners and promotional signs, secure water butts, working party.
- g) Allotments - new signed agreements and payments received, water regulations inspection.

- h) Defibrillators - inspection report actions, spare pads, Inworth electrical connection, weekly checks.
- i) Noticeboards renovation
- j) Birch airfield waste management proposal

8 CLERK'S REPORT - correspondence received, Warm Welcoming Spaces

9 FINANCE

- a) **RECEIVE** finance report (previously circulated) - Q2 budget review, VAT refund £172.83 received, S106 Leisure grant £93.89 authorised, Orchard event cash profit £260.65.
- b) **RECEIVE** and **CONFIRM** bank reconciliation for the month of September 2024 - *for signature 2 members & chairman*
- c) **RECEIVE** and **APPROVE** accounts for payment - *for signature 2 members & chairman*

10 BRIEF REPORTS OF MEMBERS - matters for forthcoming agenda

11 RESOLVE pursuant to s1(2) Public Bodies (Admission to Meetings) Act 1960 for the public and press to leave the meeting due to the confidential nature of business to be transacted.

12 PARISH LIAISON

RECEIVE and **CONSIDER** slides from Tiptree Parish Council

13 NEXT MEETING - for confirmation Tuesday 19 November 2024 commencing 19.30
Close of meeting