



Messing Cum Inworth Parish Council



COUNCIL MEETING

Minutes of the meeting of Messing Cum Inworth Parish Council
Tuesday 17 December 2024, Messing Village Hall, 7.30pm

		PRESENT
Chairman	Councillor R Suckling	Yes
Councillors	Councillor Mrs J Hughes	No
	Councillor R Strudwick	Yes
	Councillor Mrs M Irons	Yes
	Councillor Mrs C Baxter	No
	2 VACANT SEATS	
IN ATTENDANCE	Clerk	

- 1 163/24 **APOLOGIES:** Councillor Mrs J Hughes and Councillor Mrs C Baxter.
- 2 164/24 **DECLARATIONS OF INTEREST**
 - a) **RECEIVE** declarations of interest regarding the agenda: NIL
 - b) **NOTE** decisions of requests for dispensation relating to the agenda: NIL
- 3 165/24 **PUBLIC PARTICIPATION**
 - a) **RECEIVE** reports from City and County Councillors: Councillor Suckling to forward email from City Councillor Ellis regarding Threshelfords site.
 - b) **RECEIVE** public comments relating to the agenda or matters for future consideration: NIL
- 4 166/24 **MINUTES - APPROVE** minutes (previously circulated) as a true record
 - a) minutes of the meeting of the council held on 19 November 2024 were **APPROVED** on proposal of Cllr Strudwick, seconded Cllr Mrs Irons, all agreed and duly signed by the Chair;
 - b) draft minutes of the meeting of the personnel committee held on 19 November 2024 were **RECEIVED** and **NOTED**
- 5 167/24 **GOVERNANCE**
 - a) Updated parish actions list **RECEIVED**. Clerk has had initial training tutorial with VSM Microshade.
 - b) Standing order resolution order **REVIEWED** and **APPROVED** on proposal of Cllr Suckling, seconded Cllr Mrs Irons and all agreed. Any councillor can inspect any land or premises which the council has a right to inspect and can issue orders, instructions or directions.
 - c) Allotment waiting list procedure, standing orders and dog walking policy **APPROVED** on proposal of Cllr Suckling, seconded Cllr Strudwick and all agreed. Clerk to adjust margins before posting documents on the website.
 - d) SLCC has confirmed that a committee should be a standing committee set up in accordance with the standing orders. Clerk has adapted example working group terms of reference provided and sent to SLCC for checking. Clerk to clarify non-resident volunteers can be included.
 - e) It was agreed that the meeting to be held on 7 January will be used to discuss budget and precept rather than the new website.
- 6 168/24 **PLANNING - CONSIDER** the following applications or decisions presented to Council for comment:
 - a) 241970 Messing Village Hall, CO5 9TR – installation of solar panels on roof to existing rear extension <https://www.colchester.gov.uk/wampd/?id=241970> – approved
 - b) ESS/31/24/COL Birch Airfield CO5 9XE – change of use to a waste management use <https://planning.essex.gov.uk/Search/Results> – approved
- 7 169/24 **PARISH MATTERS**
 - a) Inworth: Solar Park payments update – 2 still to be paid
 - b) RCCE housing needs survey – 57 responses received so far, the deadline has passed but survey will remain open through December
 - c) Peacocks in village – no further contact yet
 - d) Play area – operational inspection information and quote received from Play Inspection Company and verbal quote from Sovereign for £399+VAT for two inspections per year for 5 years. Clerk to get details in writing. Signbase would like photos to quote for play area and orchard signs, also noted that village green horesriding sign needs replacing.
 - e) Orchard – no enquiries for the lock code yet, sponsors need to be given code. Some pruning course fees have been

received. Other events to be held in 2025 – Sausage and Cider festival on 21 June and Messing Marker 4 November. James has reduced his quote to £250 for preparation for wildflower seeds. Clerk to speak with Bob Fritz about bank reduction after Cllr Irons has checked latest situation with litter at site.

- f) Allotments – some damage to plot 6 following recent high winds.
- g) Defibrillators – Spare pads received for Messing defib.
- h) Assets of community value – registration form for the Old Crown pub submitted.

8 170/24 CLERK'S REPORT was **RECEIVED** and **NOTED**

Councillors to look at Climate Action Network partnership.

9 171/24 FINANCE

- a) 2025/26 budget and precept – clerk presented spend to date and forecast under cashbook categories but more breakdown is needed so councillors agreed to discuss budget at meeting to be held on 7 January. Cllr Suckling to send all finance reports for 2024 to the clerk
- b) Orchard finances update was **RECEIVED**. Cllr Suckling asked to record thanks to the orchard group for their fundraising efforts.
- c) Finance report was **RECEIVED** and **NOTED**
- d) Bank reconciliation for the month of November was **APPROVED**, signed Cllr Suckling and Cllr Mrs Irons
- e) Accounts for payment were **APPROVED**, signed Cllr Suckling and Cllr Mrs Irons
- f) Notification of payroll and expenses was **APPROVED**, signed Cllr Suckling and Cllr Mrs Irons

10 172/24 BRIEF REPORTS OF MEMBERS - matters for forthcoming agenda: engagement with residents on Local Plan review, village newsletter

11 173/24 NEXT MEETING - confirmed Tuesday 14 January 2024 commencing 19.00

Apologies for the January meeting from Cllr Mrs Baxter

There being no further business the meeting closed at 21.10

PAYMENTS FOR APPROVAL - DEC 2024

LGA 1972 s111	Staff 3	Salary & office allowance (Dec)	£928.51
LGA 1972 s111	HMRC	PAYE	£50.57
LGA 1972 s111	Pension Fund	Pension contributions (Dec)	£300.21
LGA 1972 s111	Staff 3	Expenses (Nov)	£55.87
LGA 1972 s111	DM Payroll	Admin of payroll Oct 2024-March 2025	£60.00
PHA 1875 s164	Huws Gray	Chain and lock	£69.37