

# I HEREBY GIVE YOU NOTICE

THAT A MEETING OF THE MESSING CUM INWORTH PARISH COUNCIL WILL BE HELD ON TUESDAY 28<sup>th</sup> MAY 2022 at 7.30pm in MESSING VILLAGE HALL.

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME

*Signed: K. Palmer*

**Kate Palmer**  
**Locum Clerk to the Council**

## AGENDA

1	041/22	Apologies for Absence (LGA 1972 s85 (1))
2	042/22	Declarations of Interest Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
3	043/22	To approve minutes of the Parish Council meeting held on 30 <sup>th</sup> May 2022 LGA 1972, sch 12, para 41
4	044/22	Public Participation
5	045/22	District and County Councillor Reports:
6	046/22	Clerks Report: To note the report as previously circulated and ask any questions of the Clerk in relation to matters advised or reported.
7	047/22	Outdoor Assets, Maintenance and Contracts: i) Allotments <ul style="list-style-type: none"><li>• Site maintenance and upkeep matters to agree/discuss.</li><li>• Tenant &amp; Waiting List matters to agree/discuss.</li></ul> ii) Community Orchard <ul style="list-style-type: none"><li>• Update from MCOAC</li><li>• To discuss grass cutting frequency following contractors feedback.</li></ul> iii) Play Area: <ul style="list-style-type: none"><li>• Weekly Inspection Reports – Note any matters of concern.</li><li>• ROSPA Inspection – Follow up on comments from Wicksteed relating to report.</li></ul> iv) Footpath Report: v) Best Kept Village Sign – To consider reinstating it in the village.

8	048/22	Disabled Swing: Grant application update.
9	049/22	<p>Planning Matters:</p> <p>221370 – Buntings Nest, Kelvedon Road, Inworth – Erection of a shooting lodge and bird rearing pen with first-floor farm office.</p> <p>221438 – Bouchiers Hall, Kelvedon Road, Messing – Single storey/storey and a half linked rear extension to GII listed building.</p> <p>221439 – As above – listed building application.</p>
10	050/22	<p>A12/A120 widening:</p> <ul style="list-style-type: none"> <li>i) Update on recent meetings, actions and communications had.</li> <li>ii) Update on National Highways communications.</li> <li>iii) To hear any reports from Community Action Groups.</li> <li>iv) To consider any request for funds towards professional fees.</li> <li>v) To discuss the Statement of Common Ground in progress.</li> </ul>
11	051/22	<p>Administration &amp; Personnel:</p> <ul style="list-style-type: none"> <li>i) Update on recruitment process for a new Parish Clerk/RFO and consider next steps.</li> <li>ii) Discuss recruitment drive for new Councillors.</li> </ul>
12	052/22	Parish Plan – Update on process so far.
13	053/22	<p>Finances:</p> <ul style="list-style-type: none"> <li>i) To resolve to approve the accounts for the year ending 31st March 2022, <b>as amended</b>.</li> <li>ii) To receive the report of the Internal Auditor for 2021/22.</li> <li>iii) To Approve the Annual Governance and Accountability Return for the year ended 31 March 2022.</li> <li>iv) To confirm the dates for the Notice of Public Rights and Publication of the Unaudited Annual Governance &amp; Accountability Return.</li> <li>v) To approve the payments schedule for June.</li> <li>vi) To approve Bank Reconciliation for Q1 of 2022/23.</li> </ul>
14	054/22	East Anglia Green Energy Enablement - To discuss and consider actions or responses to make.
15	055/22	To consider an invite from the RCCE to undertake a Housing Needs Survey
16	056/22	Information for the next meeting – no decisions will be made. Verbal.
17	057/22	<p>Date of Next Meeting:</p> <p>Thursday 14th July – Full Council, 7.30pm in Inworth Church</p>