

# I HEREBY GIVE YOU NOTICE

THAT A MEETING OF THE MESSING CUM INWORTH PARISH COUNCIL  
WILL TAKE PLACE ON TUESDAY 19<sup>th</sup> April 2022 at 7.30pm  
in MESSING VILLAGE HALL

MEMBERS OF THE PUBLIC ARE WELCOMED BACK TO ATTEND IN PERSON

*Signed: K. Palmer*

**Kate Palmer**  
**Locum Clerk to the Council**

## **AGENDA**

1	001/22	Apologies for Absence – To consider apologies from members not present.
2	002/22	To confirm the Minutes of the Meetings held on the 17 <sup>th</sup> of March 2022
3	003/22	Declarations of Interest – Members to declare any pecuniary or non-pecuniary interest in any Agenda item.
4	004/22	Public Participation ( <i>Maximum of three minutes per person/group to make representations to the Parish Council, to a total of 15mins</i> )
5	005/22	District and County Councillor Reports:
6	006/22	Clerks Report: To note the report as previously circulated and ask any questions of the Clerk in relation to matters advised or reported.
7	007/22	Outdoor Assets, Maintenance and Contracts: i) Allotments <ul style="list-style-type: none"><li>• Update on proposed management plan to MAA</li><li>• Update on outstanding contractor prices</li><li>• Update on waiting list</li></ul> ii) Community Orchard <ul style="list-style-type: none"><li>• Update on new Footpath</li><li>• Update from MCOAC</li></ul> iii) Play Area: <ul style="list-style-type: none"><li>• Weekly Inspection Reports – Note any matters of concern.</li><li>• ROSPA Inspections – update</li></ul>
8	008/22	Disabled Swing: Grant application update.
9	009/22	Planning Matters: 220838 – Dowland House, Harborough Hall Lane, Messing – two storey rear extension with internal alterations.
10	010/22	A12/A120 widening: i) Update on recent meetings, actions and communications had.

		<ul style="list-style-type: none"> <li>ii) Update on National Highways responses.</li> <li>iii) To hear any reports from Community Action Groups.</li> </ul>
11	011/22	<p>Administration &amp; Personnel:</p> <ul style="list-style-type: none"> <li>i) Update on recruitment process for a new Parish Clerk/RFO.</li> <li>ii) Update on plans for the Annual Parish Meeting</li> <li>iii) Inworth Defibrillator Training</li> </ul>
12	012/22	Parish Plan – Update and query on outstanding invoice.
13	013/22	<p>Finances:</p> <ul style="list-style-type: none"> <li>i) To approve the payment schedule as presented by the Clerk.</li> <li>ii) To approve the Internal Auditor for 2021/22 accounts.</li> </ul>
14	014/22	Carbon One Solar Farm – To hear a report on the recent meeting at Copford with Easthorpe Parish Council.
15	015/22	Information to share and/or inform the next meeting:
16	016/22	<p>Date of Next Meeting:</p> <p>Saturday 30<sup>th</sup> April – Annual Meeting of the Parish – Village Hall – 10.30am-12.30pm.</p> <p>Tuesday 17<sup>th</sup> May – Annual Council Meeting and May Full Council – <i>Commences at the earlier time of 7pm</i></p>

**Meeting Ends:**

**Signed** .....

**Date** .....