

# Messing Cum Inworth Parish Council

Locum Clerk to the Council: Kate Palmer  
 Temporary Parish Number: 07939 597176  
 Chairman: Cllr Bob Suckling  
 Website: www.messinginworth.org

20<sup>th</sup> May 2021

**I HEREBY GIVE YOU NOTICE THAT THE ANNUAL COUNCIL MEETING AND MAY GENERAL MEETING OF THE MESSING CUM INWORTH PARISH COUNCIL WILL TAKE PLACE ON TUESDAY 25<sup>TH</sup> MAY AT 7PM AT MESSING VILLAGE HALL.**

**PRESS AND PUBLIC ARE WELCOME TO ATTEND REMOTELY VIA ZOOM USING THE LINK BELOW.**

<https://us02web.zoom.us/j/84031831747?pwd=Mi9TN1FibkdPaFUvREJ6a0ZF5VJldz09>

Meeting ID: 840 3183 1747  
 Passcode: On request to the Locum Clerk

*Signed: K.Palmer*

**Kate Palmer  
 Locum Clerk to the Council**

## **AGENDA**

1	004/21	Election of Chairman for Municipal Year 2021/22
2	005/21	Receive the Chairman's Declaration of Acceptance of Office.
3	006/21	Election of Vice Chairman for Municipal Year 2021/22
4	007/21	To receive the Vice Chairman's Declaration of Acceptance of Office and those of all other Members.
5	008/21	To receive Members' Register of Interest Forms.
6	009/21	Apologies for Absence – To resolve to accept apologies from any members not present.
7	010/21	To confirm the Minutes of the Full Council Meeting held on the 20 <sup>th</sup> of April 2021 and the Minutes of the Extraordinary general meeting held on the 10 <sup>th</sup> of May 2021.
8	011/21	Declarations of Interest – Members to declare any pecuniary or non-pecuniary interest in any Agenda item.
9	012/21	Public Participation ( <i>Maximum of three minutes per person/group to make</i> )

		<i>representations to the Parish Council, to a total of 15mins)</i>
10	013/21	To re-adopt the Standing Orders without amendment. To re-adopt the Financial Regulations without amendment. To re-adopt the Code of Conduct as currently exists.
11	014/21	To approve the Committee Structure with Members for the Municipal Year 2020/21.  Personnel Committee – Members 3 (Chairman is Ex-Officio).
12	015/21	District and County Councillor’s Reports
13	016/21	Locum Clerks Report: Verbal Report
14	017/21	Finance Report: i) To approve the payments for May as submitted
15	018/21	Disabled Swing: Update (if any)
16	019/21	Planning Matters:  Applications Received: 21/211136/FUL – Conifers, School Road, Messing –  Decisions Received:  Correspondence/Appeals:
17	020/21	A12/A120 widening: i) Updates (if any) ii) Parish Consultation Outcomes and Actions: Members to consider the feedback received and vote on the preferred outcome.
18	021/21	BT Phone Box – To discuss the box sited in Messing and consider what could be done with it.
19	022/21	NEC Community Engagement Team (Birch CIC) – TO discuss initiatives for the CET.
20	023/21	Outdoor Assets, Maintenance and Contracts: i) Grass Cutting ii) Great Spring Clean iii) Allotments – To discuss the fence repair and consider current tenancy requests. iv) Community Orchard
21	024/21	Administration & Personnel: i) Retrieval of Council property and effects from the former Clerk ii) Agree process for future recruitment of a Clerk. iii) Councillor Recruitment
22	025/21	Training & Events i) Feedback on training courses attended/requests for training.

23	026/21	Information to share and/or inform the next meeting:
24	027/21	Members to consider closing the Meeting in accordance with the Press and Public (Public (Admissions to Meetings) Act 1960) as the item will contain exempt information as defined by the Local Government Act 1972 Sch. 12a Pt (1) relating to item 027/21 on the agenda.  i) Personnel Committee Terms of Reference ii) Locum cover contract for Interim Clerk if available to be discussed.
25	028/21	Date of Next Meeting – Tuesday 15 <sup>th</sup> June 2021 at 7.00pm. Venue to be confirmed.